

SPAN 2312 INTERMEDIATE SPANISH II

Syllabus

Basic Information

Professor name:

OFFICE:

OFFICE PHONE:

E-MAIL:

OFFICE HOURS:

Prerequisites

SPAN 2311 or three (3) year of high school Spanish or the required score from the Spanish CLEP.

This course is a Web Course and is conducted within Canvas at <http://utpb.instructure.com>

Materials

Required Materials:

1. Intermediate Spanish: A Grammar and Workbook. Irene Wilkie and Carmen Arnaiz. Routledge, 2018. ISBN10: 0-415-35502-8 (pbk) ISBN10: 0-203-0059-1 (ebk)

Textbook is available at UTPB Bookstore and at the publisher's website:

<https://www.routledge.com/Intermediate-Spanish-A-Grammar-and-Workbook-1st-Edition/Wilkie-Arnaiz/p/book/9780415355025> (Links to an external site.)

(E-book available)

1. Hardware requirements: A Webcam with a built-in microphone is required.

Course Description

Course Catalog Description:

Grammar, readings, cultural background, conversation, and composition.

SPAN 2312 is the continuation course in the intermediate level of Spanish language. It provides additional development of language skills in listening, speaking, reading, and writing. Short literary selections and films are introduced in a context of Hispanic culture and civilization. As a general expectation, the student will reach a more sophisticated level of understanding and expression.

The course requires continuous and independent work to consolidate the knowledge and linguistic skills developed during the semester. Because of the nature of this course, learning is built up on previous material. To be successful, you must have determination, good study habits,

and be able to meet deadlines. Remember you are responsible for your own learning!

Course Overview:

- Culture sections helps to give context to the vocabulary and grammar along with provide a forum for creating a sense of online community within the classroom through the discussion forums.
- Oral production is emphasized through oral practice activities.
- Writing production is also emphasized through compositions.

Measurable Learning Objectives and Outcomes:

This Spanish course pays equal attention to developing all four language skills (listening, speaking, reading, and writing), with a special emphasis on the oral aspects of the Spanish language. After studying all materials and resources presented in the course, the student will be able to:

1. Engage in conversations using complex grammatical structures to communicate interpretive information in both impromptu and prepared speech in voice-recordings assignments.
2. Interpret level-appropriate authentic written texts in a variety of genres and express reactions and personal opinions through online practice, written and oral activities, and cultural assignments.
3. Write at a high intermediate level (ACTFL guidelines) using complex grammatical structures in online practice, written and oral activities, cultural assignments, and exams.
4. Interpret cultural practices and products of the Spanish speaking world drawing on authentic materials including literature and the visual arts through discussion forums and cultural activities.

Important Academic Dates

UTPB [Academic Calendar](#)

Course Overview

1. Cultural Assignments/Oral Presentations (2=10%)

Research assignments pertaining to Hispanic culture. Student will receive instructions two weeks in advance.

1. Midterm Exam (1=10%) and Final Exam (1=10%)

The midterm and the final exams consist of all the material studied up to that point. They will include different type of activities related to:

1. a) Listening and reading comprehension
2. b) Short or extended writing
3. c) Linguistic contents (functional uses of the language, grammar, and vocabulary)

4. d) Cultural and reading material

The final exam will be administered during Final Exam Week. There will be no alternate date for the final exam, plan accordingly.

1. Writing and Reading Assignments (3=20%)

You will write and read short texts to assess grammar, syntax, and comprehension.

1. Discussions (2=10%)

A topic related to Hispanic culture sections will be discussed on Canvas. Some assignments will be in English, others in Spanish. Students are expected to offer comments, questions, and replies to the discussion question that have been posed for each module as well as to classmate postings. For each graded discussion question, first, you must respond to the question directly and second, you must read the other students posts and react to at least 3 other students' responses.

1. Voice-Recordings (2=15%)

You will complete voice-recordings assignments (1 or 2 per module). The recordings will be used to practice your speaking ability, grammar, and pronunciation.

1. Online Practice (5 modules=25%)

Online practice is the most important activity of the course. Your interaction with the exercises and activities will have a strong influence on your overall performance. All students should complete the online exercises assigned as daily or weekly homework in the Course Calendar. The online exercises include written and listening activities. It is not simply "more of the same" but rather an integral component of the course. Students should note that a direct correlation has been observed between final grade in the course and regular completion of the E-textbook exercises, with students who work regularly generally attaining higher grades in the course. Please remember that exams will be closely related to the textbook exercises, and that you will not be able to be successful in exams unless you do your homework tasks daily.

IMPORTANT NOTE: Canvas is the platform for the communication tools for use in this class — such essential items as syllabus, announcement, assignments, formats, and other resources. Because all important information is in Canvas, you must access it daily.

COURSE ASSESSMENT:

Grading

Course Activity	#	%	Percentage of Total Grade
Cultural Assignments	2	5%	10%
Midterm Exam	1	10%	10%
Final Exam	1	10%	10%
Writing/Listening Assignments	3	6.6%	20%
Discussions	2	5%	10%

Voice-Recordings	2	7.5%	15%
Online Practice	5	5%	25%
TOTAL			100%

Grading Scale:

Grade Range	Letter Grade
90 and above	A
80 to 89	B
70 to 79	C
60 to 69	D
Less than 59	F

**Unless otherwise stated, all materials, activities, and assessments are required and are not optional.*

Students are responsible for maintaining progress of their own grades through the semester. The instructor will only calculate final grades when the course ends.

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Communication, Grading & Feedback: I will be available by email. Emails will be responded within 48 hours. I will also be available during my virtual office hours for tutoring and advising. Graded assignments will be returned, and feedback will be provided within one week after the deadline.

Time Management: There will be several assignments per module, you should login to Canvas at the beginning of every week and two or three times during the week. You should also work least two hours per day to keep up with the course load.

Policies

- 1. Discussion Board:** Discussion Board is primarily for discussing course related topics and issues.

Best practices are:

- a. Read all message postings in online discussion.
- b. Respond to the question as directed in the instructions.
- c. Reply according to the rubric of that forum.
- d. Use a person's name in the body of your message when you reply to their

message.

- e. Avoid postings that are limited to 'I agree' or 'great idea', etc.
 - f. Ensure responses to questions are meaningful, reflective.
 - g. Support statements with concepts from course readings, refer to personal experience, examples.
 - h. Follow Rules of Behavior.
- 2. Rules of Behavior:** Discussion areas are public to every student in this class (including your instructor) who will see what you write. Please pay attention to the language you use and adhere to the following guidelines:
- a. Do not post anything too personal.
 - b. Do not use language that is inappropriate for a classroom setting or prejudicial in regard to gender, race, or ethnicity.
 - c. Do not use all caps in the message box unless you are emphasizing (it is considered shouting).
 - a. Be courteous and respectful to other people on the list
 - b. Do not overuse acronyms like you would use in text messaging. Some of the list participants may not be familiar with acronyms.
 - c. Use line breaks and paragraphs in long responses.
 - d. Write your full name at the end of the posting.
 - e. Be careful with sarcasm and subtle humor; one person's joke is another person's insult.

3. Make-Up/Late Submission Policy:

All course activities must be submitted before or on set due dates and times. If the student is unable to abide by the due dates and times, it is her/his responsibility to contact the instructor immediately and before the due date. No late work will be accepted. There are no extra assignments for extra credits in this course.

4. Academic Dishonesty/Plagiarism/Cheating:

The academic community regards academic dishonesty as an extremely serious matter, with serious consequences. Any effort to gain an advantage not given to all students is dishonest whether the effort is successful. Any suspicion of academic dishonesty will be reported and investigated. A student who engages in scholastic dishonesty that includes, but is not limited to cheating, plagiarism, and collusion will receive an "F" for the course.

All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. For complete information on UTPB student conduct and discipline procedures consult the [University's Handbook: Scholastic Dishonesty \(Links to an external site.\)](#).

Academic dishonesty includes, but is not limited to cheating, plagiarism, collusion, falsifying academic records, misrepresenting facts, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student such as, but not limited to, submission of essentially the same written assignment for two courses without the prior permission of the instructor, or the attempt to commit such acts.

Plagiarism includes, but is not limited to the appropriation of, buying, receiving as a gift, or obtaining by any means material that is attributable in whole or in part to another source, including words, ideas, illustrations, structure, computer code, other expression and media, and presenting that material as one's own academic work being offered for credit.

- 1. Attendance and Class Participation:** Regular and active participation is an essential, unmistakably important aspect of this online course. Students will log on a minimum of three times every seven days. All students are expected to do the work assigned, notify the instructor when emergencies arise.
- 2. Tracking:** The learning management systems have a tracking feature. Statistics are collected that quantifies how often and when students are active in the course and provides information if the student has accessed different pages of the course.
- 3. Absenteeism:** All the course activities have set dates to be completed and submitted. After the due dates the activities will not be available for the students. Not logging into an online course is considered absenteeism. Contact instructor immediately in case of emergency medical situation.
- 4. Course Incomplete/Withdrawal/Grade Appeal:**
All students are required to complete the course within the semester they are signed up. Incomplete grades for the course are rarely given, will only be granted if the student provides a valid, documented excuse for not being able to complete the course on time, and has contacted the instructor prior to the scheduled last class to request an extension. The student signs a contract that includes the incomplete course activities and the new due dates.

Find information and dates regarding drops and withdrawals consult the University Handbook: [Drops and Withdrawals \(Links to an external site.\)](#) and [Appeal Process \(Links to an external site.\)](#).

NOTE: The due dates and times for the activities will adhere to the Central Time Zone.

- 5. Accommodation for Students with Disabilities:** Students with Disabilities: The University of Texas of the Permian Basin in compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act provides “reasonable accommodations” to students with disabilities. Any student with a disability who is requesting an accommodation for this course must provide the instructor with official documentation in the form of a letter from the ADA Officer for Students. Only those students who have officially documented a need for an accommodation will have their request honored. **Adapted from UTSA ADA syllabus statement.**

ADA Officer for Students: Mr. Paul Leverington

Address: Mesa Building 4243

Voice Telephone: 432-552-4696

Email: ada@utpb.edu

Computer Skills, Technical & Software Requirements

Required skills: Students will need to create word, power point processing documents and voice recordings, save files, submit files.

Students can use cloud version of Word, PowerPoint and other Microsoft products through use of their UTPB Outlook 365 and UTPB email address. For more information refer to [UTPB Office 365 Page \(Links to an external site.\)](#).

Computer Technical Requirements

See [Technical Requirements \(Links to an external site.\)](#).

For the accessibility and privacy statements of external tools used within courses, go to [Accessibility and Privacy Statements \(Links to an external site.\)](#).

Online Student Authentication

UTPB requires that each student who registers for a distance course is the same student who participates in, completes, and receives credit for the course. UTPB's Distance Education Policy requires faculty members to employ at least two methods of verification to ensure student identities. To access online courses students must login to the UTPB learning management system using their unique personal identifying username and secure password. UTPB's Distance Education Policy requires at least one additional student identification method within the course that has been determined and approved by the faculty or academic program.

Second method of authentication: Students must login to Canvas using their personal username and password. Students are required to participate in one (1) video recording in Canvas. Students must have their Photo/Student ID in hand.

*Approved up to date photo identifications are: passports, government issued identification, driver's licenses, military ID from DoD. Dual credit and early college high school students use school district identifications.

Preparation for Emergencies

Computer Crash: Not having a working computer or a crashed computer during the semester will NOT be considered as an acceptable reason for not completing course activities at a scheduled time. NOTE: Identify a second computer before the semester begins, that you can use when/if your personal computer crashes.

Complete Loss of Contact: If you lose contact with course connectivity completely (i.e. you cannot contact me via Canvas or email), you need to call instructor, and leave message

regarding connectivity loss and contact information.

Lost/Corrupt/Missing Files: You must keep/save a copy of every project/assignment on an external drive, UTPB Outlook 365 OneDrive, or personal computer. In the event of any kind of failure (e.g. virus infection, student's own computer crashes, loss of files in cyberspace, etc) or any contradictions/problems, you may be required to resubmit the files.

End-of-Course Evaluation & Instructor Evaluation

Every student is encouraged to complete an end-of-course evaluation/survey provided by UTPB. During the last few weeks of class, you will receive an announcement through email notifying you that the Course/Instructor Survey is available. You may follow the link in the email to complete the survey using the same credentials to access your courses here. When entering the emailed Survey link, you will see a list of surveys for you to complete. Another way to find End-of-Course Evaluations is through your my.utpb.edu account > My Surveys & Evaluations are on the first page after you log in.

The survey is anonymous, and your responses are confidential. Your feedback is critical to us and to your instructor as we strive to improve our offerings, and our support of you, the students.

Student Support Services

SERVICE	CONTACT
ADA Accommodation/ Support	Testing Services & Academic Accommodations Department (Links to an external site.) (432) 552-2630
Advising	UTPB E-Advisor (Links to an external site.) (432) 552-2661 UTPB Academic Advising Center (Links to an external site.)
Bookstore	UTPB Campus Bookstore (Links to an external site.) (432) 552-0220
Email, Outlook 365, my.utpb.edu	Information Resources Division (Links to an external site.) (IRD)
Financial Aid and Scholarship	UTPB Financial Aid (Links to an external site.) (432) 552-2620
Library	The J. Conrad Dunagan Library (Links to an external site.) Online at (432) 552-2370
Registrar	UTPB Registrar (Links to an external site.) (432) 552-2635
Student Services	Dean of Students (Links to an external site.) (432) 552-2600
Technical Support	Canvas (Links to an external site.) 1-866-437-0867

Tutoring & Learning Resources	If you are taking courses through UTPB the following links provide services: Smarthinking Online Tutoring (Links to an external site.) (provides tutoring services), SmarterMeasure (Links to an external site.) (measures learner readiness for online course).
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Disclaimer & Rights

Information contained in this syllabus was to the best knowledge of the instructor considered correct and complete when distributed for use in the beginning of the semester. However, the instructor reserves the right, acting within the policies and procedures of UTPB to make changes in the course content or instructional techniques without notice or obligation. The students will be informed about the changes, if any.

Copyright Statement

Many of the materials that are posted within UTPB courses are protected by copyright law. These materials are only for the use of students enrolled in the course and only for the purpose of the course. They may not be further retained or disseminated.

MODULES

Module	Modules/Topics	Due Date:
1	<p>Subjunctive after certain conjunctions. Subjunctive in relative clauses Region: Colombia.</p> <ul style="list-style-type: none"> - Video lesson: Unit 11: Subjunctive after certain conjunctions and Unite 12: Subjunctive in relative clauses. - Units 11 and 12: book practice and lessons. - Online Practice M1 (grammar and syntax) - Reading Assignment M1: <i>Crónica de una muerte anunciada</i> 	Week 3
2	<p>Subjunctive to express doubt or denial. The perfect and pluperfect subjunctive. Region: Paraguay</p> <ul style="list-style-type: none"> - Video lesson: Unit 13: Subjunctive to express doubt or denial and Unite 14: The perfect and pluperfect subjunctive. - Units 13 and 14: book practice and lessons. - Online Practice M2 (grammar and syntax) - Discussion Forum M2: José Mujica and his policies as Uruguayan president. 	Week 6

3	<p>The conditional and the conditional perfect. Conditional sentences. Region: The African presence in Latin America.</p> <ul style="list-style-type: none"> - Video lesson: Unit 15: The conditional and the conditional perfect and Unit 16: Conditional sentences. - Units 15 and 16: book practice and lessons. - Online Practice M3 (grammar and syntax) - Cultural Assignment M3: The African Influence in Latin America - Midterm Exam 	Week 9
4	<p>Indefinite expressions. Relatives. Region: The Mayans.</p> <ul style="list-style-type: none"> - Video lessons: Unit 17: Indefinite expressions and Unit 18: Relatives. - Units 17 and 18: book practice and lessons. - Online Practice M4 (grammar and syntax) - Writing Assignment M4: An Advertising Campaign - Discussion Forum M4: The Mayans and the Origins of the World 	Week 12
5	<p>Por and Para. Position of adjectives. Region: Costa Rica and conservation efforts.</p> <ul style="list-style-type: none"> - Video lessons: Unit 19: Por y para and Unit 20: Position of adjectives. - Units 19 and 20: book practice and lessons. - Online Practice M5 (grammar and syntax) - Cultural Assignment M5: Costa Rica and its Conservation Efforts - Voice-Recording M5: Tell a Story from your Childhood. 	Week 15
Final	Final Exam	Week 16

Sample Syllabus