

NURS 4151

Seminar II: Practice of Professional Nursing II
Fall 2020, Section 783



Syllabus

Basic Information

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This course is a Web Course and is conducted within Canvas at <http://utpb.instructure.com>

Course Description

Course Catalog Description:

In this seminar, students expand scholarly reasoning skills associated with competencies essential in leadership and public health nursing roles through reflective inquiry and integration of nursing leadership research and theory based practices and community based experiences. Students will have the opportunity to appraise a variety of models of interprofessional collaboration, quality improvement, and information technology through the use of reflective dialogue, aesthetics, and professional engagement.

Measurable Learning Outcomes:

By the end of this course, you will be able to:

1. Analyze the impact of current social trends on professional nursing and health care delivery.
2. Evaluate evidence supporting effectiveness of different styles of leadership
3. Appraise communication patterns in nursing and community settings with patients, other nurses and staff, and other health care professionals.
4. Describe the ethical, fiscal, and legal responsibilities of nurse leader in creating an environment for safe, quality patient care, and safe nursing practice.
5. Demonstrate reflective leadership through self-knowing and self-care through the evaluation and revision of professional action and wellness plan.
6. Demonstrate characteristics of adult learning, including self-direction, commitment to life-long learning and involvement in the profession and self-care through initiation of a professional portfolio.

Prerequisites: Nursing program acceptance per completion of admission requirements

Co-requisites: NURS 4450 Clinical Leadership I

Materials

Required Materials:

Textbooks

Hood, L. J. (2014). *Leddy & Pepper's conceptual bases of professional nursing (8th ed)*. Philadelphia, PA: Lippincott, Williams, & Wilkins. ISBN-13: 978-1451187922 ISBN-10: 1451187920

Selected Articles

Kinsella, E. A. (2009). Professional knowledge and the epistemology of reflective practice. *Nursing Philosophy*, 11, 3-14. doi: 10.1111/j.1466-769X.2009.00428.x

Steelman, V. M. (2014). Engaging in lifelong learning to lead the way. *AORN*, 99(5), 557-559. doi: <http://dx.doi.org/10.1016/j.aorn.2014.03.001>

Web Sources

AACN. (2002) Hallmarks of the professional nursing practice environment. AACN. Retrieved on 4/4/2014 from <http://www.aacn.nche.edu/publications/white-papers/hallmarks-practice-environment>

ANA (ND). Nursing World website <http://nursingworld.org/default.aspx>

ANA. (2010) Code of ethics for nurses with interpretive statements. ANA. Retrieved on 4/4/2014 from <http://nursingworld.org/MainMenuCategories/EthicsStandards/CodeofEthicsforNurses>

ANA. (2010). Nursing: Scope and standards of practice 2nd ed. ANA Available from <http://www.nursesbooks.org/Main-Menu/Standards/Nursing-Scope-and-Standards-of-Practice.aspx>

ANA. (2010). ANA social policy statement. ANA. Available from <http://www.nursesbooks.org/Main-Menu/Foundation/Nursings-Social-Policy-Statement.aspx>

Institute of Medicine. (2010), *The future of nursing: Leading change, advancing health*. National Academies Press. www.nap.gov

Texas Nursing Practice Act. Texas Occupations Code. Chapters 301, 303, 304, 305 and Board rules. www.bon.state.tx.us

Recommended Materials:

APA Purdue Owl. (2003). Purdue online writing lab. Retrieved from <http://owl.english.purdue.edu/owl/resource/560/01/>

Important Academic Dates

UTPB Academic Calendar: <http://www.utpb.edu/services/academic-affairs/office-of-the-registrar/academic-calendar>

Course Overview

Teaching Strategies:

This course is taught using seminar, synchronous and asynchronous dialogue, case study, and individual and group assignments. Assigned readings are prerequisite to participation in seminar and completion of learning activities is expected to be completed prior to the class.

Grade Calculation

Letter grades for texts/exam, written assignments and end-of-course grades, etc. shall be:

A = 90.00-100.00

B = 80.00 - 89.99

C = 70.00 - 79.99

D = 60.00 - 69.00

The existing rule of C or better to progress remains in effect; therefore, to successfully complete a nursing course, students shall have a course grade of 70.00 or greater.

Common rounding rule will be used for final grades. Example: 89.5 will be rounded to 90 and 89.4 will be rounded to 89.

Learning Activities

Review assigned readings and resources prior to seminar. Most of the course learning activities will use reflective dialogue as an approach to expand, clarify, find meaning, or extend students' understanding of seminar concepts, topics, and students' reflections. Class dialogues are not considered substitutes for assigned readings and online learning activities.

Scholarly Activities:

In this course, students will participate in a number of scholarly activities designed to integrate knowledge acquisition and application of leadership knowledge and skills in the clinical setting. Scholarly activities include professionally written paper assignments, presentations to peers, and debates regarding leadership issues.

Discussion Participation

10% (* must be a pass)

Students will participate in online discussions to explore concepts, principles, and characteristics of professional nursing, patient centered holistic nursing care, and the attributes associated with the art and science of professional nursing role. Students are expected to contribute to the dialogue using critical thinking, clinical reasoning, and ethical comportment.

Evaluation and revision of professional action and wellness plan. 10%

Each student will evaluate and revise their Personal Leadership Development Plan which focuses on the development of his/her specific BSN role. Students will be expected to continue to refine and revise their development plan with faculty feedback throughout the program. A final version will be submitted in the student’s electronic portfolio for review and evaluation by faculty at the end of the program. Students will work from the plan submitted in NURS4150 Seminar I.

Reflective Practice Journal 15%

Reflective Practice is an important attribute of a professional nurse, according to Sigma Theta Tau International. Students are responsible to document clinical learning experiences and insights in a Clinical Reflective Journal and at the end of the semester appraise the journal for learning and to identify future clinical leadership goals.

Sigma Theta Tau International Modules – 50%

Each student will complete a series of online nurse management modules provided by Sigma Theta Tau International. Using evidence based content, each module is designed to develop management skills necessary for nurses to function as leaders within the healthcare environment. Each module consists of didactic content and learner activities.

Develop Professional Portfolio 15%

Students will develop a professional portfolio describing professional goals, accomplishments, and development over time. Materials included in the portfolio illustrate achievements in scholarship, clinical practice, service, and other areas pertinent to the professional role development.

Any changes to this syllabus will be at the discretion of the instructor and will be accompanied with significant notice only.

Grading:

Course Activity	Points	Percentage of Total Grade
Professional Action and Wellness Plan	100	10%
Reflective Practice Journal	100	15%
STTI Module: Introduction to Administrative, Management, and Organizational Theories	100	10%
STTI Module: Using Evidence to Guide Decision Making and Management	100	10%

Practice		
STTI Module: Ethical Principles for Nurse Managers	100	10%
STTI Module: Project Management	100	10%
STTI Module: Managing the Team	100	10%
Professional Portfolio	100	15%
Discussion participation	100	10%
Total	900	100%

Grading Scale:

Grade Range	Letter Grade
90 and above	A
80 to 89	B
70 to 79	C
60 to 69	D
Less than 59	F

Communication, Grading & Feedback: Students are encouraged to review the course on a daily basis for updates, discussion boards, and information related to assignments. Students and faculty will make use of course discussion boards, email, texts, and phone to communicate with one another throughout the semester. Students and faculty will be respectful of one another in every communication, demonstrating an openness to varied points of view, honoring each other's perspectives, and providing thoughtful ideas and appraisals of material introduced in the course using relevant literature and evidence. Students and faculty will respond to course related communications within 24 hours. Grades for coursework will be posted within 7 days of due dates.

1. General questions regarding the course: post to Q&A Discussion Board
2. For questions specific to assignments, post to appropriate Discussion Board
3. For individual questions, send an email via course email.
4. Students can expect to spend approximately 3-4 hours weekly on this course.

Policies

1. **Discussion Board:** Discussion Board is primarily for discussing course related topics and issues. Best practices are:

- a. Read all message postings in online discussion.
- b. Respond to the question directly
- c. Reply to **minimum of two other student** posts on **two different days**.
- d. Use a person's name in the body of your message when you reply to their message.
- e. Avoid postings that are limited to 'I agree' or 'great idea', etc.
- f. Ensure responses to questions are meaningful, reflective.
- g. Support statements with concepts from course readings, refer to personal experience, examples.
- h. Follow **Rules of Behavior**.

2. **Rules of Behavior:** Discussion areas are public to every student in this class (including your instructor) who will see what you write. Please pay attention to the language you use and adhere to the following guidelines:

- Do not post anything too personal.
- Do not use language that is inappropriate for a classroom setting or prejudicial in regard to gender, race, or ethnicity.
- Do not use all caps in the message box unless you are emphasizing (it is considered shouting).
- Be courteous and respectful to other people on the list.
- Do not overuse acronyms like you would use in text messaging. Some of the list participants may not be familiar with acronyms.
- Use line breaks and paragraphs in long responses.
- Write your full name at the end of the posting.
- Be careful with sarcasm and subtle humor; one person's joke is another person's insult.

3. **Make-Up/Late Submission Policy:**

Five points per calendar day will be deducted for late submission of assignments. Should conflicts arise with scheduling, the student should speak with the instructor as soon as possible. If students have spoken with faculty about scheduling conflicts and come to an agreement, extensions can be arranged.

Any changes to this syllabus are at the discretion of the instructor and will be accompanied with significant notice only.

4. **Academic Dishonesty/Plagiarism/Cheating:** The academic community regards academic dishonesty as an extremely serious matter, with serious consequences. Any effort to gain an advantage not given to all students is dishonest whether or not the effort is successful. Any suspicion of academic dishonesty will be reported and investigated. A student who engages in scholastic dishonesty that includes, but is not limited to cheating, plagiarism, and collusion will receive an "F" for the course.

All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. For complete information on UTPB student conduct and discipline procedures consult the university's handbook at: <http://ss.utpb.edu/dean-of-students/scholastic-dishonesty/>

Academic dishonesty includes, but is not limited to cheating, plagiarism, collusion, falsifying academic records, misrepresenting facts, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student such as, but not limited to, submission of essentially the same written assignment for two courses without the prior permission of the instructor, or the attempt to commit such acts.

Plagiarism includes, but is not limited to the appropriation of, buying, receiving as a gift, or obtaining by any means material that is attributable in whole or in part to another source, including words, ideas, illustrations, structure, computer code, other expression and media, and presenting that material as one's own academic work being offered for credit.

7. **Attendance and Class Participation:** Regular and active participation is an essential, unmistakably important aspect of this online course. Students will log on a minimum of three times every seven days. All students are expected to do the work assigned, notify the instructor when emergencies arise.
8. **Tracking:** The learning management systems have a tracking features. Statistics are collected that quantifies how often and when students are active in the course and provides information if the student has accessed different pages of the course.
9. **Absenteeism:** All the course activities have set dates to be completed and submitted. After the due dates the activities will not be available for the students. Not logging into an online course is considered absenteeism. Contact instructor immediately in case of emergency medical situation.
5. **Course Incomplete/Withdrawal/Grade Appeal:**
All students are required to complete the course within the semester they are signed up. Incomplete grades for the course are rarely given, will only be granted if the student provides a valid, documented excuse for not being able to complete the course on time, and has contacted the instructor prior to the scheduled last class to request an extension. The student signs a contract that includes the incomplete course activities and the new due dates.

Find information and dates regarding drops and withdrawals at <http://www.utpb.edu/services/academic-affairs/office-of-the-registrar/adds-drops>

For grade appeal process go to <http://www.utpb.edu/campus-life/dean-of-students/grievances>.

NOTE: The due dates and times for the activities will adhere to the Central Time Zone.

6. **Accommodation for Students with Disabilities:** Americans with Disabilities Act: Students with disabilities that are admitted to The University of Texas of the Permian Basin may request reasonable accommodations and classroom modifications as addressed under Section 504/ADA

regulations. The definition of a disability for purposes of ADA is that she or he (1) has a physical or mental impairment that substantively limits a major life activity, (2) has a record of such an impairment or, (3) is regarded as having such an impairment.

Students who have provided all documentation and are eligible for services will be advised of their rights regarding academic accommodations and responsibilities. The University is not obligated to pay for diagnosis or evaluations nor is it obligated to pay for personal services or auxiliary aids. Students needing assistance because of a disability must contact Testing Services & Academic Accommodations Department, 432-552-2630, Leticia Madrid, madrid_l@utpb.edu, no later than 30 days prior to the start of the semester.

Computer Skills, Technical & Software Requirements

Students must be familiar with YouTube in addition to Microsoft Office products.

Students can use cloud version of Word, PowerPoint and other Microsoft products through use of their UTPB Outlook 365 and UTPB email address. For more information refer to Student Services below or visit: <http://www.utpb.edu/services/ird/information-on-computer-accounts-e-mail/office-365>

To obtain software licensing and media for selected Microsoft titles at very low cost through a software agreement visit: <http://www.utpb.edu/services/ird/information-for-students/software-distribution/microsoft-select>.

Computer Technical Requirements: Information at <http://www.utpb.edu/online/reach/technical-requirements>

External Tools Privacy and Accessibility Statements

For the accessibility and privacy statements of external tools used within online and blended UTPB courses, please go to https://www.utpb.edu/online/reach/ADA_Privacy.

Online Student Authentication

UTPB requires that each student who registers for an online course is the same student who participates in, completes, and receives credit for the course. UTPB's Distance Education Policy requires faculty members to employ at least two methods of verification to ensure student identities. To access online courses students must login to the UTPB learning management system using their unique personal identifying username and secure password. UTPB's Distance Education Policy requires at least one additional student identification method within the course that has been determined and approved by the faculty or academic program. Online student authentication will be completed through a submission assignment.

This course satisfies the second method of student authentication through synchronous or asynchronous video activities using an approved photo ID*. This course satisfies this method of student authentication by having students present an approved photo ID during online course orientation via a web cam.

*Approved photo identifications are: passports, government issued identification, driver's licenses, military ID from DoD; dual credit and early college high school students use school district identifications.

UTPB Distance Education Policy - <https://www.utpb.edu/services/academic-affairs/documents/rules-policies-and-procedures/distance-education-policy1fd.pdf>

Preparation for Emergencies

Computer Crash: Not having a working computer or a crashed computer during the semester will NOT be considered as an acceptable reason for not completing course activities at a scheduled time. NOTE: Identify a second computer before the semester begins, that you can use when/if your personal computer crashes.

Complete Loss of Contact: If you lose contact with course connectivity completely (i.e. you cannot contact me via Canvas or email), you need to call instructor, and leave message regarding connectivity loss and contact information.

Lost/Corrupt/Missing Files: You must keep/save a copy of every project/assignment on an external drive, UTPB Outlook 365 OneDrive, or personal computer. In the event of any kind of failure (e.g. virus infection, student's own computer crashes, loss of files in cyberspace, etc) or any contradictions/problems, you may be required to resubmit the files.

End-of-Course Evaluation & Instructor Evaluation

Every student is encouraged to complete an end-of-course evaluation/survey provided by UTPB. During the last few weeks of class, you will receive an announcement through email notifying you that the Course/Instructor Survey is available. You may follow the link in the email to complete the survey using the same credentials to access your courses here. When entering the emailed Survey link you will see a list of surveys for you to complete. Another way to find End-of-Course Evaluations is through your my.utpb.edu account > My Surveys & Evaluations are on the first page after you login.

The survey is anonymous and your responses are confidential. Your feedback is critical to us and to your instructor as we strive to improve our offerings, and our support of you, the students.

Student Support Services

SERVICE	CONTACT
ADA Accommodation/Support	Testing Services & Academic Accommodations Department (432) 552-2630 http://www.utpb.edu/academics/undergraduate-success/TSAAD
Advising	UTPB E-Advisor at http://cas.utpb.edu/academic-advising-center/e-advisor/

Bookstore	(432) 552-0220 http://www.bkstr.com/texas-permianbasinstore/home
Email, Outlook 365, my.utpb.edu	Information Resources Service http://www.utpb.edu/services/ird
Financial Aid and Scholarship	(432) 552-2620 http://www.utpb.edu/campus-life/financial-aid
Library	(432) 552-2370 The J. Conrad Dunagan Library Online at http://library.utpb.edu/
Registrar	(432) 552-2635 http://www.utpb.edu/services/academic-affairs/office-of-the-registrar
Student Services	http://www.utpb.edu/campus-life/dean-of-students
Technical Support	Canvas 1-866-437-0867 https://guides.instructure.com/
Tutoring & Learning Resources	If you are taking courses through UTPB the following links provide services: Smarthinking Online Tutoring (provides tutoring services), SmarterMeasure (measures learner readiness for online course). http://www.utpb.edu/online/reach/smarthinking-online-tutoring

Disclaimer & Rights

Information contained in this syllabus was to the best knowledge of the instructor considered correct and complete when distributed for use in the beginning of the semester. However, the instructor reserves the right, acting within the policies and procedures of UTPB to make changes in the course content or instructional techniques without notice or obligation. The students will be informed about the changes, if any.

*Unless stated as "Optional", all activities and assessments in this course must be completed.

Schedule

Schedule

DATE	Assignments/Activities/Topics	Due Date
Week 1	Module 1: Holistic Nursing and Reflective Practice Orientation. Holistic Nursing Core Values <ul style="list-style-type: none"> • Discussion Question 1: Introductions • Authentication Submission • STTI Module: Nurse Manager Program Pre-Assessment • Introduction to Administrative, Management, and Organizational Theories 	Wednesday, August 26 Friday, August 28 Friday, August 28 Sunday, August 30

Week 2	<ul style="list-style-type: none"> • Readings & Work on Reflective Journal • Initiate development of Professional Portfolio • STTI Module: The Art of Leading • STTI Module: Legal Documentation & Defenses 	Friday, September 4 Sunday, September 6
Week 3	<ul style="list-style-type: none"> • Readings & Work on Reflective Journal • STTI Module: Using Evidence to Guide Decision Making and Management Practice 	Sunday, September 13
Week 4	<p>Module 2: Professional Leadership in Health Care Systems</p> <ul style="list-style-type: none"> • Readings & Work on Reflective Journal • STTI Module: Safety for the Healthcare Worker 	Sunday, September 20
Week 5	<ul style="list-style-type: none"> • Readings & Work on Reflective Journal • STTI Module: Ethical Principles for Nurse Managers 	Sunday, September 27
Week 6	<p>Module 3: Aesthetics in Nursing</p> <ul style="list-style-type: none"> • Readings & Work on Reflective Journal • STTI Module: Project Management • Professional Portfolio due 	Sunday, October 4 Sunday, October 4
Week 7	<ul style="list-style-type: none"> • Readings & Work on Reflective Journal • STTI Module: Managing the Team 	Sunday, October 11
Week 8	<ul style="list-style-type: none"> • Readings & Work on Reflective Journal • Reflective Practice Journal due • Professional Action and Wellness Plan due 	Friday, October 16 Friday, October 16