

# NURS 4152

## Seminar: Practice of Professional Nursing III

Fall 2020

### Syllabus

#### Basic Information

**Michael Hall, DNP, RN, CNML**

OFFICE: Virtual

OFFICE PHONE: 432-212-2001

E-MAIL: hall\_m@utpb.edu

OFFICE HOURS: Virtual by appointment

This course is a Web Course and is conducted within Canvas at <http://utpb.instructure.com>

#### Course Description

**Course Catalog Description:**

In this final seminar course students will appraise and reflect on content and experiences of prior nursing courses, discuss transition into the professional nursing role, synthesize principles of culturally congruent holistic patient care, evidence-based nursing leadership, informatics, inter-professional quality improvement, and patient safety through discussion, personal reflection, and development of a professional portfolio. This course is web-enhanced.

**Measurable Learning Outcomes:**

By the end of this course, you will be able to:

1. Summarize and reflect on nursing education and preparation for graduation and professional practice.
2. Analyze the challenges and theories of nursing leadership in relation to role transitions.
3. Differentiate between the novice nurse and expert professional nurse
4. Demonstrate characteristics of adult learning, including self-direction, commitment to life-long learning and involvement in the profession and self-care
5. Design a professional portfolio

**Prerequisites:**

NURS 4150; NURS 4151, and all required nursing courses or at discretion of faculty.

## Materials

### Required Materials:

#### *Books*

Porter-O'Grady, T. & Mallock, K. (2013). Leadership in nursing practice: Changing the landscape of health care. Burlington, MA: Jones & Bartlett. ISBN-13: 978-1449673581  
ISBN-10: 1449673589

#### *Articles*

Morrison, S. M. \* Symes, L. (2011). An integrative review of expert nursing practice. *Journal of Nursing Scholarship*, 42(3), 163-170.

#### *Web Resources*

AACN. (2002) Hallmarks of the professional nursing practice environment. AACN.

ANA. (2010) Code for nurses with interpretive statements. ANA.

ANA. (2010). ANA social policy statement. ANA.

Institute of Medicine. (2010), The future of nursing: Leading change, advancing health.

National Academies Press. [www.nap.gov](http://www.nap.gov)

Texas Nursing Practice Act. Texas Occupations Code. Chapters 301, 303, 304, 305 and Board rules. [www.bon.state.tx.us](http://www.bon.state.tx.us) Important Academic Dates

**UTPB Academic Calendar:** <http://www.utpb.edu/services/academic-affairs/office-of-the-registrar/academic-calendar>

## Course Overview

**Readings:** Reading related to course and module objectives are indicated in each module

### **Assignments:**

#### **Scholarly Activities:**

In this course, students will participate in a number of scholarly activities designed to integrate knowledge acquisition and application of leadership knowledge and skills in the clinical setting. Scholarly activities include professionally written paper assignments, presentations to peers, and debates regarding leadership issues.

### **Sigma Theta Tau International Modules**

80% (10% each)

Students will complete four online modules from Sigma Theta Tau International. These modules will focus on the leadership skills required to function in the healthcare setting. Each module also provides 8 continuing education hours that can be used for professional licensure.

**Finalize Design of Professional Portfolio**

10%

Students will complete a professional portfolio describing professional goals, accomplishments, and development over time. Materials included in the portfolio illustrate achievements in scholarship, clinical practice, service, and other areas pertinent to the professional role development.

**Discussion Participation**

10% (\* must be a pass)

Students will participate in weekly seminars to explore concepts, principles, and characteristics of professional nursing, patient centered holistic nursing care, and the attributes associated with the art and science of professional nursing role. Students are expected to contribute to the dialogue using critical thinking, clinical reasoning, and ethical comporment.

Any changes to this syllabus will be at the discretion of the instructor and will be accompanied with significant notice only.

**Grading:**

Course Activity	Points	Percentage of Total Grade
STTI Module: Life Balance for Nurse Managers	100	10%
STTI Module: Creating Budgets & Business Plans	100	10%
STTI Module: Facilitating Staff Development	100	10%
STTI Module: Patient Satisfaction	100	10%
STTI Module: Patient Safety in the HealthCare Workplace	100	10%
STTI Module: Human Resources-Issues and Strategies	100	10%
STTI Module: Using Evidence to Determine Resource Demands and Allocation	100	10%
STTI Module: Nursing Liability	100	10%
STTI Module: Nurse Manager Program Post-Assessment	Complete	Complete
Finalize Design of Professional Portfolio	100	10%
Discussion Board Participation	100	10%
<b>Total</b>	<b>1000</b>	<b>100%</b>

## Grading Scale:

Grade Range	Letter Grade
90 and above	A
80 to 89	B
70 to 79	C
60 to 69	D
Less than 59	F

## Communication, Grading & Feedback:

### Teaching Strategies:

This course is taught using seminar, synchronous and asynchronous dialogue, case study, and individual and group assignments. Assigned readings are prerequisite to participation in seminar and completion of learning activities is expected to be completed prior to the class.

### Communication Plan:

Students are encouraged to review the course on a daily basis for updates, discussion boards, and information related to assignments. Students and faculty will make use of course discussion boards, email, texts, and phone to communicate with one another throughout the semester. Students and faculty will be respectful of one another in every communication, demonstrating an openness to varied points of view, honoring each other's perspectives, and providing thoughtful ideas and appraisals of material introduced in the course using relevant literature and evidence. Students and faculty will respond to course related communications within 24 hours (daytime please) between Monday and Friday. Communications made during the weekend will be responded to on the next working day.

1. General questions regarding the course: post to Q&A Discussion Board
2. For questions specific to assignments post to appropriate Discussion Board
3. For individual questions, send an email via course email
4. For time sensitive questions you may call or text me at 432-212-2001 between 9 am and 6pm Monday through Friday.

## Policies

1. **Discussion Board:** Discussion Board is primarily for discussing course related topics and issues. Best practices are:
  - a. Read all message postings in online discussion.
  - b. Respond to the question directly
  - c. Reply to minimum of two other student posts.
  - d. Use a person's name in the body of your message when you reply to their message.
  - e. Avoid postings that are limited to 'I agree' or 'great idea', etc.
  - f. Ensure responses to questions are meaningful, reflective.

g. Support statements with concepts from course readings, refer to personal experience, examples.

h. Follow **Rules of Behavior**.

2. **Rules of Behavior:** Discussion areas are public to every student in this class (including your instructor) who will see what you write. Please pay attention to the language you use and adhere to the following guidelines:

- Do not post anything too personal.
- Do not use language that is inappropriate for a classroom setting or prejudicial in regard to gender, race, or ethnicity.
- Do not use all caps in the message box unless you are emphasizing (it is considered shouting).
- Be courteous and respectful to other people on the list
- Do not overuse acronyms like you would use in text messaging. Some of the list participants may not be familiar with acronyms.
- Use line breaks and paragraphs in long responses.
- Write your full name at the end of the posting.
- Be careful with sarcasm and subtle humor; one person's joke is another person's insult.

3. **Make-Up/Late Submission Policy:**

All course activities must be submitted before or on set due dates and times. If the student is unable to abide by the due dates and times, it is her/his responsibility to contact the instructor immediately.

4. **Academic Dishonesty/Plagiarism/Cheating:** The academic community regards academic dishonesty as an extremely serious matter, with serious consequences. Any effort to gain an advantage not given to all students is dishonest whether or not the effort is successful. Any suspicion of academic dishonesty will be reported and investigated. A student who engages in scholastic dishonesty that includes, but is not limited to cheating, plagiarism, and collusion will receive an "F" for the course.

All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. For complete information on UTPB student conduct and discipline procedures consult the university's handbook at: <http://ss.utpb.edu/dean-of-students/scholastic-dishonesty/>

5. **Academic dishonesty** includes, but is not limited to cheating, plagiarism, collusion, falsifying academic records, misrepresenting facts, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student such as, but not limited to, submission of essentially the same written assignment for two courses without the prior permission of the instructor, or the attempt to commit such acts.

**Plagiarism** includes, but is not limited to the appropriation of, buying, receiving as a gift, or obtaining by any means material that is attributable in whole or in part to another source, including words, ideas, illustrations, structure, computer code, other expression and media, and

presenting that material as one's own academic work being offered for credit.

6. **Attendance and Class Participation:** Regular and active participation is an essential, unmistakably important aspect of this online course. Students will log on a minimum of three times every seven days. All students are expected to do the work assigned, notify the instructor when emergencies arise.
7. **Tracking:** The learning management systems have a tracking features. Statistics are collected that quantifies how often and when students are active in the course and provides information if the student has accessed different pages of the course.
8. **Absenteeism:** All the course activities have set dates to be completed and submitted. After the due dates the activities will not be available for the students. Not logging into an online course is considered absenteeism. Contact instructor immediately in case of emergency medical situation.
9. **Course Incomplete/Withdrawal/Grade Appeal:**  
All students are required to complete the course within the semester they are signed up. Incomplete grades for the course are rarely given, will only be granted if the student provides a valid, documented excuse for not being able to complete the course on time, and has contacted the instructor prior to the scheduled last class to request an extension. The student signs a contract that includes the incomplete course activities and the new due dates.

Find information and dates regarding drops and withdrawals at

<http://www.utpb.edu/services/academic-affairs/office-of-the-registrar/adds-drops>

For grade appeal process go to <http://www.utpb.edu/campus-life/dean-of-students/grievances>.

**NOTE: The due dates and times for the activities will adhere to the Central Time Zone.**

#### 10. ADA Statement

**Students with Disabilities:** The University of Texas of the Permian Basin in compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act provides “reasonable accommodations” to students with disabilities. Any student with a disability who is requesting an accommodation for this course must provide the instructor with official documentation in the form of a letter from the ADA Officer for Students. Only those students who have officially documented a need for an accommodation will have their request honored. \*\*Adapted from UTSA ADA syllabus statement.\*\*

**ADA Officer for Students: Mr. Paul Leverington**

**Address: Mesa Building 4243 /4901 E. University, Odessa, TX 79762**

**Voice Telephone: 432-552-4696**

**Email: [ada@utpb.edu](mailto:ada@utpb.edu)**

## Computer Skills, Technical & Software Requirements

*Student will need to create word processing documents, save files, submit files.*

Students can use cloud version of Word, PowerPoint and other Microsoft products through use of their UTPB Outlook 365 and UTPB email address. For more information refer to Student Services below or visit: <http://www.utpb.edu/services/ird/information-on-computer-accounts-e-mail/office-365>

**To obtain software licensing and media for selected Microsoft titles at very low cost through a software agreement visit:** <http://www.utpb.edu/services/ird/information-for-students/software-distribution/microsoft-select>.

**Computer Technical Requirements:** Information at <http://www.utpb.edu/online/reach/technical-requirements>

**Microsoft Software Privacy Policy:** Information at <https://privacy.microsoft.com/en-us/privacystatement>

## Online Student Authentication

UTPB requires that each student who registers for an online course is the same student who participates in, completes, and receives credit for the course. UTPB's Distance Education Policy requires faculty members This course satisfies student authentication by:

Synchronous or asynchronous video activities using an approved photo ID\*. This course satisfies this method of student authentication by having students present an approved photo ID during online course orientation via a web cam.

\*Approved photo identifications are: passports, government issued identification, driver's licenses, military ID from DoD; dual credit and early college high school students use school district identifications.

## Preparation for Emergencies

**Computer Crash:** Not having a working computer or a crashed computer during the semester will NOT be considered as an acceptable reason for not completing course activities at a scheduled time. NOTE: Identify a second computer before the semester begins, that you can use when/if your personal computer crashes.

**Complete Loss of Contact:** If you lose contact with course connectivity completely (i.e. you cannot contact me via Canvas or email), you need to call instructor, and leave message regarding connectivity loss and contact information.

**Lost/Corrupt/Missing Files:** You must keep/save a copy of every project/assignment on an external drive, UTPB Outlook 365 OneDrive, or personal computer. In the event of any kind of failure (e.g. virus infection, student's own computer crashes, loss of files in cyberspace, etc) or any contradictions/problems, you may be required to resubmit the files.

## End-of-Course Evaluation & Instructor Evaluation

Every student is encouraged to complete an end-of-course evaluation/survey provided by UTPB. During the last few weeks of class, you will receive an announcement through email notifying you that the Course/Instructor Survey is available. You may follow the link in the email to complete the survey using the same credentials to access your courses here. When entering the emailed Survey link you will see a list of surveys for you to complete.

The survey is anonymous and your responses are confidential. Your feedback is critical to us and to your instructor as we strive to improve our offerings, and our support of you, the students.

## Student Support Services

SERVICE	CONTACT
ADA Accommodation/Support	Testing Services & Academic Accommodations Department (432) 552-2630 <a href="http://www.utpb.edu/academics/undergraduate-success/TSAAD">http://www.utpb.edu/academics/undergraduate-success/TSAAD</a>
Advising	UTPB E-Advisor at <a href="http://cas.utpb.edu/academic-advising-center/e-advisor/">http://cas.utpb.edu/academic-advising-center/e-advisor/</a>
Bookstore	(432) 552-0220 <a href="http://www.bkstr.com/texas-permianbasinstore/home">http://www.bkstr.com/texas-permianbasinstore/home</a>
Email, Outlook 365, my.utpb.edu	Information Resources Service <a href="http://www.utpb.edu/services/ird/how-to-submit-a-service-request">http://www.utpb.edu/services/ird/how-to-submit-a-service-request</a>
Financial Aid and Scholarship	(432) 552-2620 <a href="http://www.utpb.edu/campus-life/financial-aid">http://www.utpb.edu/campus-life/financial-aid</a>
Library	(432) 552-2370 The J. Conrad Dunagan Library Online at <a href="http://library.utpb.edu/">http://library.utpb.edu/</a>
Registrar	(432) 552-2635 <a href="http://www.utpb.edu/services/academic-affairs/office-of-the-registrar">http://www.utpb.edu/services/academic-affairs/office-of-the-registrar</a>
Student Services	<a href="http://www.utpb.edu/campus-life/studentactivities/student-senate/committees/student-affairs">http://www.utpb.edu/campus-life/studentactivities/student-senate/committees/student-affairs</a>
Technical Support	Canvas 1-866-437-0867 <a href="https://guides.instructure.com/">https://guides.instructure.com/</a>
Tutoring & Learning Resources	If you are taking courses through UTPB the following links provide services: Smarthinking Online Tutoring (provides tutoring services), SmarterMeasure (measures learner readiness for online course).



Student Success Center:  
<http://www.utpb.edu/academics/undergraduate-success/success-center>

## Disclaimer & Rights

Information contained in this syllabus was to the best knowledge of the instructor considered correct and complete when distributed for use in the beginning of the semester. However, the instructor reserves the right, acting within the policies and procedures of UTPB to make changes in the course content or instructional techniques without notice or obligation. The students will be informed about the changes, if any.

## Schedule

DATE	Assignments/Activities/Topics	
Week 1	<b>Module 1: Role Transitions &amp; Lifelong Learning in Nursing</b> Introductions; Authentication submission; Discussion Question <b>STTI Module: Life Balance for Nurse Managers</b>	
Week 2	<b>Module 1, cont'd: Professional Nursing Leadership</b> Discussion Question <b>STTI Module: Creating Budgets &amp; Business Plans</b>	
Week 3	<b>Module 1, cont'd: Professional Development in Nursing</b> <b>STTI Module: Facilitating Staff Development</b>	
Week 4	<b>Module 1, cont'd: Novice vs. Expert Nursing</b> <b>STTI Module: Patient Safety in the HealthCare Workplace</b> <b>STTI Module: Patient Satisfaction</b>	
Week 5	<b>Module 1, cont'd: Professional Practice</b> <b>STTI Module: Human Resources: Issues and Strategies</b>	
Week 6	<b>Module 1, cont'd: Professional Practice and Inter-professional Collegueship</b> <b>STTI Module: Using Evidence to Determine Resource Demands and Allocation</b>	
Week 7	<b>STTI Module: Nursing Liability; Nurse Manager Program Post-Assessment</b>	
Week 8	<b>Module 1, cont'd: Professional Portfolio/Presentation</b> Discussion Question <b>Finalize Design of Professional Portfolio</b> <b>Complete course evaluations</b>	