



SOCI 1301.001 Introduction to Sociology

Fall 2020

Syllabus

Instructor: Dr. Sebahattin Ziyanak,

Class time: Tuesday & Thursday at 11:00 am – 12:15 pm

Class Location:

Office: MB3202

Office hours: By appointment on Wednesdays 10:00 am -1:00 pm

By appointment on Tuesdays and Thursdays 1:00-2:00 pm

Email: ziyanak_s@utpb.edu (best way to get hold of me 24/7)

Office ph: 432-552-2361

Course Catalog Description:

Students are introduced to the basic concepts and theories used to study the nature of social processes and the structure of society.

Prerequisites: None.

Measurable Learning Outcomes: By the end of this course, you will be able to:

- Examine social institutions and processes across a range of historical periods, social structures, and cultures.
- Use and critique alternative explanatory systems or theories and to appraise differences and issues pertaining to race, gender, sexual orientation, social class, age, physical ability and other characteristics that form bases for personal and institutional discrimination.
- Develop and communicate alternative explanations or solutions for contemporary social issues.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on the area under study.
- Recognize and apply reasonable criteria for the acceptability of historical evidence and social research.
- Identify and understand differences and commonalities within diverse cultures.

Required Textbook:

Introduction to Sociology (First Edition), Sebahattin Ziyanak, Cognella. ISBN: 978-1-5165-9623-2

For students wants to order directly from Cognella Academic Publishing, simply use this link

https://secure-web.cisco.com/1QV6MV5ySF1vtB3kDIynCpY8wbKOY8QCVsx-MiaHb0HfOaWYFbONCpR6X3VhzKuy5M7jnWT79TvgbSMx74yVH_budMea7KFsJH9oasKMjrXI4-Zc48nYZGzJS8Ef8Tb9fTTrrzb0o3_OH37ffuhxYJwKriVQI7x1bjlbXsSj7141O2m52SeB-bXtrLj7QU0zeSdWaR2JyBa_6i0r0cKt1T-87rOVh1J0dVEz2oikKjnz8paPRt34ZJRqkmcvj19VGeMfXkdnyEFx4BJTU3ME8A/https%3A%2F%2Fstore.cognella.com%2F82819-1A-001

or

<https://store.cognella.com/82819-1a-001>

UTPB Academic Calendar: <https://www.utpb.edu/calendar/index>

COURSE OVERVIEW:

- a. **Readings: 15 chapters from the text with additional articles, websites, and handout materials.**
- b. **Exams: Four exams worth 100 points each (400 total).** Exams are objective and based on the covered book chapters (multiple choice). (check calendar for dates).

Test 1, chapters	1,2,3,4,
Test 2, chapters	5,6,7,8
Test 3, chapters	7,8,9,10
Test 4, chapters	10,11,12,13,14,15

Makeup exams are granted by the instructor in cases of only University approved absences include those necessitated by university sponsored events, or illness which results in some form of visit to a medical doctor. Such absences require some form of written documentation (e.g., indication of illness by a medical doctor)

Students are required to contact instructor **before** the exam, indicating that student would be missing the exam.

- c. **One Essay: 1 research project essay, 5 pages, excluding cover page and references worth (100 points.)**

You can find the essay topics under the ESSAYS section. Make sure you familiarize yourself with the course, and know where the Essay Topics are. (These are not the Questions at the end of your textbook, and they are not the Discussion Questions). You need to select ONE (1) of the essay topics for the semester and write a thoughtful and analytical essay outlining the process and the analysis of the topic discussed. If you need any help with writing make sure to use the excellent services provided by the [Writing Center](#) at UT Permian Basin or your own institution.

- Essay should be five pages (excluding cover page and references page/s)

- Double spaced, 12' Times New Roman font, include page numbers, references and needs to be a WORD doc, posted in the "essay submissions" link.
- Use proper format, grammar, syntax and organization of your essay are in accordance with the ASA style guide.
- Include a front page with your name, my name, class name, semester, and **essay question you are responding to.**
- See section of your UTPB Student Handbook on **scholastic dishonesty** for more information.
- Essay should be based on at **least four (4) academic, peer-reviewed references** (sociological articles, books, websites, etc.) in addition to your text book, to be successful.
- **Keep a backup paper copy.**
- **See Essay Grade Rubric below in "Grading & Assessment."**

Essay Grading Rubric					
GRADE VALUE	Exceptional (A or A+)	Above Average (B)	Average (C)	Needs Improvement (D)	Zero grade value (F)
DEADLINE	The essay is posted before or on the deadline	The essay is posted before or on the deadline	The essay is posted before or on the deadline	The essay is posted shortly after the deadline	The essay is posted after the deadline
EMPIRICAL SKILLS	Essay demonstrates exceptional discussion, interpretation, and presentation of available refereed sociological	Essay demonstrates sound discussion, interpretation, and presentation of available refereed sociological empirical	Essay demonstrates basic discussion, interpretation, and presentation of available refereed sociological empirical evidence	Essay demonstrates poor discussion, interpretation, and presentation of available refereed sociological evidence as relates to the topic. Does not follow	Essay demonstrates no discussion, interpretation, and presentation of available empirical evidence as relates to the topic.

<https://utpb.instructure.com/calendar>

	empirical evidence as relates to the topic. Follows ASA style guide.	evidence as relates to the topic. Mostly follows ASA style guide.	as relates to the topic. Has some elements of ASA style guide.	ASA style guide.	Excessive errors make it difficult to understand or to evaluate the essay.
CRITICAL THINKING	Essay draws well-reasoned, logical conclusions from information, demonstrating strong competency in inquiry, evaluation, and analysis.	Essay draws sound logical conclusions from information, demonstrating adequate competency in inquiry, evaluation, and analysis.	Essay draws basic logical conclusions from information, demonstrating minimal competency in inquiry, evaluation, and analysis.	Essay draws poor logical conclusions from information, demonstrating poor competency in inquiry, evaluation, and analysis.	Essay draws no conclusions from information, with no evidence of competency in inquiry, evaluation, and analysis.
COMMUNICATION SKILLS	Essay clearly communicates evidence supporting claims of the paper and provides clear academic discussion of relevant counterpoints. It	Essay adequately communicates evidence supporting claims of the paper and provides sound academic discussion of relevant counterpoints. It	Essay communicates evidence supporting claims of the paper and provides basic academic discussion of relevant counterpoints. It demonstrates	Essay poorly communicates evidence supporting claims of the paper and provides minimal academic discussion of relevant counterpoints. It failed to demonstrate that the student understood the topic.	Essay does not communicate evidence supporting claims of the paper and provides no academic discussion of relevant counterpoints.

	clearly demonstrates that the student understood and has mastered the topic.	clearly demonstrates that the student understood most of the topic.	minimum understanding of the topic.		No evidence of learning was demonstrated.
SOCIAL RESPONSIBILITY	Essay demonstrates mastery of concept in regard to the social relevance of the topic on a local, national, and/or global scale and proposes well-reasoned solutions.	Essay demonstrates sound understanding of concept in regard to the social relevance of the topic on a local, national, and/or global scale and proposes useful solutions.	Essay demonstrates basic understanding of concept in regard to the social relevance of the topic on a local, national, and/or global scale and proposes basic or unrefined solutions.	Essay demonstrates minimal understanding of concept in regard to the social relevance of the topic on a local, national, and/or global scale and proposes poorly reasoned solutions.	Essay demonstrates no understanding of concept in regard to the social relevance of the topic on a local, national, and/or global scale and proposes no solutions.
OVERALL EXCELLENCE	The student's essay demonstrated critical thinking and a college level research and	The student's essay demonstrated fairly good research and understanding (perhaps	The student's essay demonstrated good research and understanding (perhaps an emerging	The student's essay demonstrated insufficient research and understanding of the topic	The student's essay demonstrated no understanding of the topic

	understanding of the topic.	an emerging understanding) of the topic.	understanding) of the topic		
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d. Discussion Assignments: discussion topics with evidence of sociological, academic research worth 100 points.

- Give a full answer to the question asked using sociological references; consider it a mini essay. Write using the ASA style guide format with in-text citations and references.
- Debate and discuss the question with your classmates. Try to respond early in the week so this exchange can be meaningful. One liners are not considered an adequate response.
- Provide a minimum of 3 academic sociological references in your response, excluding the ones used in your question, or module lecture. Wikipedia, dictionaries, general websites, mass media (commercial, holy religious (Bible, Koran, etc.) books are not accepted as references.
- Use proper language form. You may need to formulate your response in WORD, and use spell check before posting your response. Save your WORD file as a .txt prior to posting. Post directly into the textbox. Do not post attachments.
- Review the calendar to understand what day of the week your post is due. **You are required to post by SUNDAY midnight, but you may reply to as many of your classmates as you wish.**
- If you miss the dates for posting, your responses will not receive a grade.
- **Please see the rubric below for full grading policies.**

Discussion Grade Rubric					
GRADE VALUE	Exceptional (A or A+)	Above Average (B)	Satisfactory – Average (C)	Needs Improvement (D)	Zero grade value (F)
DEADLINE	All entries before deadline and were spaced out evenly enough during the discussion to allow two-way interaction between the student and others in the class.	All entries before deadline and the entries were not all made on the same date.	All entries before deadline	All entries before deadline	Entries after deadline
NUMBER OF ENTRIES	At least two comprehensive entries for the topic responding not only to the professor's	At least two entries for the topic responding not only to the professor's	At least one entry for the topic responding to the professor's question (or the	At least one entry	No entry

	question (or the assigned learning goal) but also to other students	question (or the assigned learning goal) but also to other students	assigned learning goal)		
DEPTH OF ANSWER	The question was answered completely and all aspects of the topic were addressed thoroughly.	The question was answered completely and all aspects of the topic were addressed satisfactorily.	The student addressed most of the question satisfactorily.	The answer was incomplete but addressed less than half of the question.	The answer addressed less than half of the question.
GRAMMAR AND SPELLING	ASA style guide. No errors	ASA style guide. One error	ASA style guide. Very few errors	Many errors	Excessive errors made it difficult to understand or to evaluate.
ACADEMIC VALUE	Almost all of the writing had academic value	Much (more than 70 percent) of the writing had academic value	Some (more than half) of the writing had academic value	Little of the writing had academic value. Most of it was personal.	No academic value
EVIDENCE OF READING	The writing demonstrated that the student had completed almost all or all of the assigned reading. 3 or more sociological references were cited.	The writing demonstrated that the student had completed much the assigned reading. 3 or more sociological references were cited.	The writing demonstrated that the student had completed some (more than half) of the assigned reading. 2 or more sociological references were cited.	The writing failed to demonstrate that the student had completed or understood the assigned reading. 1 sociological reference was cited.	No post was made or no evidence of learning was demonstrated in the post. No sociological references were cited.
ACCURACY	The posts were germane (i.e. on the correct topic), contained correct information, and clearly demonstrated that the student understood and has mastered the topic.	The posts were germane, contained correct information, and clearly demonstrated that the student understood most of the topic.	The post was germane, contained correct information, and demonstrated minimum understanding of the topic.	The post was not germane, contained incorrect information, or failed to demonstrate that the student understood the topic.	No post was made or no evidence of learning was demonstrated.
OVERALL	The student's				

EXCELLENCE	comments or questions demonstrated critical thinking and a college level understanding (perhaps an emerging understanding) of the topic.				
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Grading:

Course Activity	Points	% of Total Grade
Discussions (1) @100 ea.	100	10%
Essay (1)	100	20%
Exams (4) @ 100 ea.	400	40%
Presentation (1)	100	10%
Participation	100	10%
Attendance	100	10%
Total	800	100%

Grading Scale:

Grade Range%	Letter Grade
90 and above	A
80 to 89	B
70 to 79	C
60 to 69	D
Less than 59	F

Class Presentations:

Each one of you will be required to present your assigned topic during the semester. Students with similar interests and topics may present jointly. You must prepare a brief outline for the presentation and present in a lecture, discussion or informal style. Your presentations will be evaluated and worth up to 100 points.

Attendance and Class Participation:

Class meets twice a week; consistent and cheerful attendance is expected along with regular and constructive participation.

Attendance will be taken and only University approved absences will be considered excused. University excused absences include those necessitated by university sponsored events, or illness which results in some form of visit to a medical doctor. Such absences require some form of written documentation (e.g., indication of illness by a medical doctor) which must be provided within three days of return to classes. For more information on university approved absences, please consult the undergraduate catalog.

Regular and active participation is an essential, unmistakably important aspect of this online course. The expectation of the instructor is that students will log on a minimum of three times every seven days. It is critical that you read all of the text book and assignment materials as well as all of the public discussion materials. Your full participation ON A WEEKLY BASIS is not only a requirement; it is also an essential aspect of the face to face course process. All students are expected to do the work assigned, notify the instructor when emergencies arise, and make up assignments no later than the due dates.

Student absences which do not qualify as “university excused” may be excused by the instructor on a case-by-case basis. Examples of reasons for these absences include other extenuating circumstances such as work conflicts or the death of a family member. The instructor reserves the exclusive right to determine whether this type of absence is excused.

Students are responsible for securing any materials missed during an absence. Students are advised to take notes during class and to find another student willing to share notes in the event of an absence. If you are absent from class, for any reason, it is your responsibility to let me know and make up exams, assignments, etc. You should also obtain class notes from another student. All power point presentations will be post on Canvas after class. I do not provide copies of my course/lecture notes.

If I am going to be out because of ill health, attending a conference, etc you will be notified through email.

Attendance Grading Scale: 10 percent of your total grade

Grade Range%	Letter Grade
1-2 missing	100
3 missing	90
4 missing	85

5 missing	70
6- 7 & 8 missing	60
9 and more	0

Communication, Grading & Feedback: If you need to email me please make sure to put your name, course name and number, and section # (i.e. Jane Smith 1301.720) in the Subject line of your message. You should receive a reply within 72 hours, although I typically check my messages daily. If you do not hear back in the INBOX, please send an email. Try to follow this sequence, because if you just email me sometimes e-mails might go to spam.

Discussions are typically graded within two weeks from the due date. Essays are graded in 2-3 weeks. Exams are graded within one week after you take it.

Policies

1. **Discussion Board:** Discussion Board is primarily for discussing course related topics and issues.
Best practices are:
 - a. Read all message postings
 - b. Respond to the question directly
 - c. Ensure responses to questions are meaningful, reflective.
 - d. Support statements with concepts from course readings, refer to personal experience, examples.
 - e. Follow **Rules of Behavior**.
2. **Rules of Behavior:** Discussion areas are public to every student in this class (including your instructor) who will see what you write. Please pay attention to the language you use and adhere to the following guidelines:
 - Do not post anything too personal.
 - Do not use language that is inappropriate for a classroom setting or prejudicial in regard to gender, race, or ethnicity.
 - Be courteous and respectful to other people on the list
 - Write your full name at the end of the posting.
 - Be careful with sarcasm and subtle humor; one person's joke is another person's insult.
 - Plan to arrive to class on time and to stay for the entire class period (or until dismissed) because random arrivals and exits are disrespectful and distracting. You will be counted absent after the first ten minutes of the class period.
 - All cell phones, smartphones, and other electronic devices (e.g., pagers, iPods) must be turned off (or on vibrate) and hidden from view during class time. [Consult your instructor as some prefer that cell phones are "off" and others allow that phones are set on vibrate.]
 - Laptop and tablet computers are allowed for (quiet) note taking only: i.e., other activities such as checking personal e-mail or browsing the Internet are prohibited.

- Talking and other disruptive behaviors are not permitted while classes are in session.

3. Make-Up/Late Submission Policy:

All course activities must be submitted before or on set due dates and times. If the student is unable to abide by the due dates and times for a very serious reason, it is her/his responsibility to contact the instructor immediately. **No late work will be accepted.**

- 4. Academic Dishonesty/Plagiarism/Cheating:** The academic community regards academic dishonesty as an extremely serious matter, with serious consequences. Any effort to gain an advantage not given to all students is dishonest whether or not the effort is successful. Any suspicion of academic dishonesty will be reported and investigated. A student who engages in scholastic dishonesty that includes, but is not limited to cheating, plagiarism, and collusion will receive an **"F"** for the course.

All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. For complete information on UTPB student conduct and discipline procedures consult the university's handbook at:

<http://ss.utpb.edu/dean-of-students/scholastic-dishonesty/>

- 5. Academic dishonesty** includes, but is not limited to cheating, plagiarism, collusion, falsifying academic records, misrepresenting facts, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student such as, but not limited to, submission of essentially the same written assignment for two courses without the prior permission of the instructor, or the attempt to commit such acts.

Plagiarism includes, but is not limited to the appropriation of, buying, receiving as a gift, or obtaining by any means material that is attributable in whole or in part to another source, including words, ideas, illustrations, structure, computer code, other expression and media, and presenting that material as one's own academic work being offered for credit.

- 6. Attendance and Class Participation:** Regular and active participation is an essential, unmistakably important aspect of this course. All students are expected to do the work assigned, notify the instructor, as soon as reasonably possible, when emergencies arise.
- 7. Tracking:** The learning management systems have a tracking features. Statistics are collected that quantifies how often and when students are active in the course and provides information if the student has accessed different pages of the course.
- 8. Absenteeism:** All the course activities have set dates to be completed and submitted. After the due dates the activities will not be available for the students. Contact instructor immediately in case of emergency medical situation.

9. Course Incomplete/Withdrawal/Grade Appeal:

All students are required to complete the course within the semester they are signed up. Incomplete grades for the course are rarely given, and will only be granted if the student provides a valid, documented excuse for not being able to complete the course on time, and has contacted the instructor prior to the scheduled last class to request an extension. The student signs a contract that includes the incomplete course activities and the new due dates.

Find information and dates regarding drops and withdrawals at <http://www.utpb.edu/services/academic-affairs/office-of-the-registrar/adds-drops>

For grade appeal process go to <http://www.utpb.edu/campus-life/dean-of-students/grievances>.

NOTE: Due dates and times for the activities will adhere to the Central Time Zone.

10. Accommodation for Students with Disabilities:

· **Privacy and accessibility statement:** For the accessibility and privacy statements of external tools used within courses, go to [Accessibility and Privacy Statements](#).

· **Accommodation for Students with Disabilities:**

Students with Disabilities: The University of Texas of the Permian Basin in compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act provides “reasonable accommodations” to students with disabilities. Any student with a disability who is requesting an accommodation for this course must provide the instructor with official documentation in the form of a letter from the ADA Officer for Students. Only those students who have officially documented a need for an accommodation will have their request honored. **Adapted from UTSA ADA syllabus statement.**

ADA Officer for Students: Mr. Paul Leverington

Address: Mesa Building 4243

Voice Telephone: 432-552-4696

Email: ada@utpb.edu

Preparation for Emergencies:

Computer Crash: Not having a working computer or a crashed computer during the semester will NOT be considered as an acceptable reason for not completing course activities at a scheduled time. NOTE: Identify a second computer before the semester begins, that you can use when/if your personal computer crashes.

Complete Loss of Contact: If you lose contact with course connectivity completely (i.e. you cannot contact me via Canvas or email), you need to call instructor, and leave message regarding connectivity loss and contact information.

Lost/Corrupt/Missing Files: You must keep/save a copy of every project/assignment on an external drive, UTPB Outlook 365 OneDrive, or personal computer. In the event of any kind of failure (e.g. virus infection, student's own computer crashes, loss of files in cyberspace, etc) or any contradictions/problems, you may be required to resubmit the files.

End-of-Course Evaluation & Instructor Evaluation:

Every student is encouraged to complete an end-of-course evaluation/survey provided by UTPB. During the last few weeks of class, you will receive an announcement through email notifying you that the Course/Instructor Survey is available. You may follow the link in the email to complete the survey using the same credentials to access your courses here. When entering the emailed Survey link you will see a list of surveys for you to complete.

The survey is anonymous and your responses are confidential. Your feedback is critical to us and to your instructor as we strive to improve our offerings, and our support of you, the students.

Student Support Services

SERVICE	CONTACT
ADA Accommodation/Support	Testing Services & Academic Accommodations Department (432) 552-4696
Advising	(432) 552-2661 UTPB Academic Advising Center
Bookstore	UTPB Campus Bookstore (432) 552-0220
Email, Office 365, my.utpb.edu	Information Technology
Financial Aid and Scholarship	UTPB Financial Aid (432) 552-2620

SERVICE	CONTACT
Library	The J. Conrad Dunagan Library Online at (432) 552-2370
Registrar	UTPB Registrar (432) 552-2635
Student Services	Student Services (432) 552-2600
Technical Support	Canvas 1-866-437-0867
Tutoring & Learning Resources	If you are taking courses through UTPB the following links provide services: Smarthinking Online Tutoring (provides tutoring services), SmarterMeasure (measures learner readiness for online course).

Disclaimer & Rights:

Information contained in this syllabus was to the best knowledge of the instructor considered correct and complete when distributed for use in the beginning of the semester. However, the instructor reserves the right, acting within the policies and procedures of UTPB to make changes in the course content or instructional techniques without notice or obligation. The students will be informed about the changes, if any.

Schedule Fall 2020

16 WEEK	WEEK #	MODULE/S FOR THE WEEK	CHAPTER	DUE DATES
W1	8/25-8/27	First day of class / An Introduction to Sociology	1	
		The Legacy of the Discipline	1	
W2	9/1-9/3	Sociological Perspective & Social Research	2	
		Sociological Methods	2	
W3	9/8-9/10	Culture	3	
		Culture Is Everything, Everything Is Culture	3	Disc 1
W4	9/15-9/17	Socialization	4	

16 WEEK	WEEK #	MODULE/S FOR THE WEEK	CHAPTER	DUE DATES
		How We Become Who We Are	4	Disc2
W5	9/22-9/24	Review of previous weeks and test topics		
		Test 1		
W6	9/29-10/1	Deviance & Crime	5	
		Social Control, Deviance, and Crime		
W7	10/6-10/8	Social Stratification [How inequality Wrecks everything we care about]	6	
		Race and Ethnicity [The Social Construction of Race]	7	
W8	10/13-10/15	Review of previous weeks and test topics		
		Test 2		Disc3
W9	10/20-10/22	Gender and Sexuality	8	
		Marriages and Families	9	
W10	10/27-10/29	Review of previous weeks and test topics		
		Test 3		
W11	11/3-11/5	Education	10	
		The Politics of Globalization	11	
W12	11/10-11/12	Population, Urbanization & Environment	12	Disc4
		Social Change, Collective Action, and Social Movements	13	
W13	11/17-11/19	Essay Topic		Essay Topic Select!
		Essay Work! Page 1 Draft		Essay Page 1
W14	11/24-11/26	Thanksgiving		
W15	12/1-12/3	Review of final Exam	Online	
		Essay Due		

16 WEEK	WEEK #	MODULE/S FOR THE WEEK	CHAPTER	DUE DATES
W16	12/8	Final Exams	10:15am	12:15pm

Classes begin

August 24

Last day to add a course

September 1

Last day to drop a course without creating an academic record

September 9

Last day to drop* a course or withdraw**

October 30

Last regular Class Day

December 3

Final Examinations

Dec 08-12

Semester Ends

Dec 11

Commencement

December 12

Sample Syllabus